

GENERAL FUND - 2009-10 Major Variations to Budget - Outturn											
	July Budget Monitoring	After Budget Review Savings	September	October	November	December	January	February	Outturn	Reason	
	£	£	£	£	£	£	£	£	£	(Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)	
<b>Additional Expenditure</b>											
Audit Commission Fees	29,000	29,000	39,000	39,000	39,000	39,000	39,000	39,000	43,379	▲	Additional Audit Fees in respect of Council Tax & NNDR, additional testing re HB Subsidy Claim.
Recreational Open Space	14,000	14,000	14,000	14,000	14,000	14,000	14,000	14,000	5,023	▼	Reinstatement of weekend roving patrols offset by savings achieved.
<b>Loss in Income</b>											
Licensing							15,000	15,000	19,089	▲	Shortfall in income has arisen towards year-end.
Development Control	130,000	130,000	190,000	190,000	125,000	75,000	80,000	80,000	72,815	▼	Although remaining significant, the shortfall in Planning income improved from early projections.
Development Control					12,000	12,000	12,000	(12,000)	(12,000)	—	Government informed Waverley on 16th March that there would be no capital element, with the £82k grant available to cover revenue expenditure. Waverley's budget is £70k.
Building Control	40,000	40,000	25,000	25,000	25,000	20,000	10,000	0	(1,649)	—	The projected shortfall improved during the year, with a small surplus eventually being achieved through selective price increases from 1st January 2010.
Interest & Finance Expenses			77,000	77,000	122,000	122,000	122,000	122,000	164,200	▲	Reduction in 'Item 8' interest from HRA. There is an equivalent benefit to the HRA.
Waste Recycling	50,000	50,000	50,000	50,000	50,000	50,000	60,000	60,000	80,272	▲	Shortfall of Recycling Credit due to a reduction in tonnage.
Car Parks	240,000	240,000	220,000	220,000	190,000	250,000	240,000	205,000	150,766	▼	Shortfall in income throughout year, but strong recovery from adverse weather in January.
Miscellaneous Properties			11,500	11,500	11,500	11,500	11,500	11,500	11,500	—	Loss in rent income due to vacation of Montrose by Housing
Animal Control	20,000	20,000	20,000	20,000	20,000	17,000	18,000	18,000	13,232	▼	Significant shortfall in income for the first half of 2009-10, although more work was undertaken during the second half to minimise the shortfall.
Waverley Training Services					50,000	40,000	40,000	40,000	22,974	▼	Measures to address the potential shortfall in income are being pursued but given the economic climate and new contract focusing on 16-18 year olds it may be difficult to break-even this financial year
<b>Sub Total</b>	<b>523,000</b>	<b>523,000</b>	<b>648,500</b>	<b>646,500</b>	<b>658,500</b>	<b>650,500</b>	<b>661,500</b>	<b>592,500</b>	<b>569,601</b>		

# Annexe 1

GENERAL FUND 2009-10 Major Variations to Budget											
	July Budget Monitoring	After Budget Review Savings	September	October	November	December	January	February	Outturn	Reason	
<b>Savings</b>											
Democratic Representation		(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(6,279)		
Register of Electors / Elections		(4,500)	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)	(11,947)	£3k Members training, £3k SERA subs (Budget Review)	
Development Control		(10,000)	(24,000)	(24,000)	(24,000)	(24,000)	(24,000)	(24,000)	(24,258)	Reduced canvassing / greater recovery of costs	
Development Control - Inquiries		(80,000)	(103,000)	(106,700)	(86,700)	(89,700)	(89,700)	(89,700)	(96,064)	Hired and Contracted services £10k, Advertising £14k. savings on use of external consultants and legal fees.	
Other Planning Services		(23,800)	(23,800)	(23,800)	(23,800)	(23,800)	(23,800)	(23,800)	(23,800)	savings arising from rephasing of three elements of the LDF Core Strategy to 2010-2011.	
Cranleigh Leisure Centre			(20,000)	(20,000)	(9,230)	(9,230)	0	0	0	No Management fee saving due to delayed opening	
Office Accommodation		(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	Defer office maintenance at the Bury's (Budget Review)	
Rental Income		(6,000)	(6,000)	(6,000)	0	0	0	0	0	Rental income from letting to police for Jan-March 2010.	
Books and Publications		(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	Cut-back on legal and other books and publications	
Moratorium on Equipment		(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	covers equipment, stationery and uniforms	
Information Technology		(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)	IT savings identified (Budget Review)	
Printing		(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(31,529)	Budget Review savings (new photocopy contract)	
Emergency Call-Out Rota		(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	Discontinue payments to Chief Executive and Directors	
Staff Training		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	Budget Review savings.	
Economic Development		(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	Budget Review savings.	
Building Control		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	Budget Review savings.	
Meals on Wheels		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	Additional funding from SCC for those in 'critical and substantial need'.	
Concessionary Fares				(20,000)	(20,000)	(20,000)	(54,000)	(54,000)	(19,360)	Reflects amounts payable to SCC and professional fees.	
Homelessness									(23,236)	Net savings excluding salaries and support costs.	
Inflation Provision		(103,000)	(103,000)	(103,000)	(103,000)	(115,000)	(115,000)	(115,000)	(115,000)	Balance after all key commitments (Budget Review)	
<b>Additional Income</b>											
Land Charges			(50,000)	(70,000)	(70,000)	(70,000)	(70,000)	(100,000)	(113,147)	Projected additional income arising from increased activity levels.	
Industrial Sites							(28,910)	(28,910)	(28,910)	Backdated rent of premises at Kings Rd Industrial Site	
Countryside									(12,159)	Additional income towards end of year	
Waste Recycling			(62,000)	(62,000)	(62,000)	(62,000)	(60,000)	(60,000)	(41,614)	Increased prices for paper & textiles sales offset by reduced volumes.	
Investment Interest	(30,000)	(30,000)	(30,000)	(30,000)	(40,000)	(55,000)	(55,000)	(55,000)	(64,615)	Investments achieving a better rate than budgeted.	
Legal Expenses	(20,000)	(20,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(35,000)	(36,014)	Includes Section 106 Tariff income.	
<b>Sub Total</b>	<b>(50,000)</b>	<b>(41,800)</b>	<b>(589,800)</b>	<b>(609,800)</b>	<b>(627,730)</b>	<b>(643,730)</b>	<b>(698,410)</b>	<b>(733,410)</b>	<b>(775,332)</b>		
Net Major Variations	473,000	112,200	56,700	36,700	15,770	6,770	(36,910)	(140,910)	(205,831)	These are all the items detailed above.	
Capital Savings		(117,000)	(117,000)	(102,000)	(102,000)	(38,000)	0	0	0	This list was reduced by Executive 3 Nov, 6 Jan & 2 Feb	
Procurement Officer									50,000	To be met from Carry Forward to 10/11.	
Apprenticeship Scheme									30,000	Start-up costs agreed by the Executive 13 April.	
Net Other Variations	4,000	4,000	30,200	26,200	(9,770)	(9,770)	9,720	9,720	(12,446)	The total of items of individually small amounts.	
<b>Overspend / (Underspend)</b>	<b>(£477,000)</b>	<b>(£800)</b>	<b>(£30,100)</b>	<b>(100)</b>	<b>(£96,000)</b>	<b>(£41,000)</b>	<b>(£27,190)</b>	<b>(£131,190)</b>	<b>(£ 277)</b>		

## HOUSING REVENUE ACCOUNT - 2009-10 Major Variations to Budget

Ok Take note - no action required CMT action required	July Budget Monitoring £	After Budget Review Savings £	September	October	November	December	January	February	Outturn	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
<b>Additional Expenditure</b>										
Supervision and Management Special, Council Tax	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	25,757	▼ Empty Council Tax charges - budget insufficient for all charges due to long-term empty properties
Hired and Contracted Services							10,000	10,000	26,366	▲ Net impact of security patrols at Rowland House/Marshalls and additional treework
Contract cleaning							10,000	10,000	5,147	▼ Change of contractor and necessity of several 'deep cleans'
Negative Subsidy	100,000	100,000	100,000	125,000	125,000	125,000	125,000	125,000	43,475	▼ Growth in rent rebates slowed in later part of year
Major Repairs Allowance					1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	— As a result of MRA funds b/fwd
Negative Subsidy					(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	— Reduction due to MRA funds b/fwd
Corporate Costs Recharge									42,750	▲ Increases in Consultation and performance, audit commission fees, IT, Employee Costs
<b>Loss in income</b>										
Interest on revenue balance	19,000	19,000	19,000	19,000	19,300	19,300	19,300	19,300	21,792	▲ Reduction in interest rates
Garage rents	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	11,290	▼ Projected on basis of 47 weeks
<b>Overspends:</b>	(59,000)	(59,000)	(59,000)	(84,000)	(84,300)	(84,300)	(204,300)	(204,300)	(176,577)	
<b>Savings</b>										
Capital Finance	-	-	(77,000)	(77,000)	(122,000)	(122,000)	(122,000)	(122,000)	(188,792)	▲ Reduction in interest payable due to falling interest rates. Latest figure includes projection to year-end
Training Budget		(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	— Residual departmental budget not used
Projected overachievement of vacancy savings target				(18,440)	(18,440)	(21,000)	(21,000)	(21,000)	51,000	▼ Benefit of vacancy savings sits mostly in capital programme
<b>Additional Income</b>										
Dwelling rent income	(85,000)	(85,000)	(85,000)	(94,000)	(94,000)	(90,000)	(90,000)	(90,000)	(59,312)	▼ significant adjustments made on rental late in year
Heating income	(30,000)	(30,000)	(30,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(32,696)	▼
Potential increased fees & charges, sundry rents income		(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(23,376)	▲
<b>Underspends:</b>	(115,000)	(143,000)	(223,000)	(257,440)	(302,440)	(301,000)	(301,000)	(301,000)	(248,176)	
<b>Net Major Variations</b>	£44,000	£11,000	£66,000	£73,440	£118,140	£116,700	£96,700	£96,700	£71,599	
<b>Net Other Variations</b>	£44,000	£1,000	£55,000	£73,440	£118,140	£115,700	£96,700	£96,700	£14,445	
<b>Overspend/(Underspend)</b>	£88,000	£12,000	£121,000	£146,880	£236,280	£232,400	£193,400	£193,400	£86,044	The total of items of individually small amounts.



## Revenue Carry Forward Requests 2009-10

Service Head	Service	Carry Forward Requested £	Justification
<b>General Fund</b>			
Head of Finance and Performance	Corporate Management	17,200	Balance of IFRS Implementation Budget - approved by the Executive April 2010
	Grants & Partnerships	2,000	Fund 2010 Mayor's Volunteers Event from underspend.
Head of Internal Audit	Audit contractor budget	5,680	Essential Internal Audit work included in 2009/10 budget, but not able to be undertaken until 2010/11.
Head of Economic Development & Partnerships	Procurement Officer	50,000	Not appointed until 2010/11
	Apprenticeship Scheme	30,000	Start-up costs as agreed by Executive 13.4.10.
	<b>Total</b>	<b>£104,880</b>	<b>Total to be met from General Fund Balance</b>
Deputy Chief Executive	Equal Pay Review	35,000	Balance of Funding agreed to be met from Revenue Reserve Fund.
	<b>General Fund Total</b>	<b>£139,880</b>	

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